



Eligible Activities for Credit

CEP Status	Credits Required
Gold	50
Silver	35
Bronze	20

Skate Canada Professional Coaches who are NCCP Level 4 certified are automatically granted “Bronze” status within the CEP.
CEP cycle: Coaches have 2 years to gather credits

Eligible Activities	Credit Value	Requirements	Verification
Skating seminar or clinic (Club, Section, National, ISU) <ul style="list-style-type: none"> • Technical, Sport Science • Fitness/conditioning, nutrition • Dance/movement/theatre • Skating philosophy/strategy/planning • Club programming/administration, planning 	5 credits per full day 2.5 credits per half-day	⇒ 6 hours instruction minimum ⇒ 3 hours instruction minimum	<ul style="list-style-type: none"> • Signature of clinic leader/mentor/ course conductor (activity leader) • Letter from hosting body following the seminar
NCCP courses/tasks <ul style="list-style-type: none"> • Any Level 1, ISPC or Level 3 technical • Level 1 Phase 2 Home Study/ ISPC Home Study (5 credits) • Level 4/5 tasks • CanSkate/ CanPowerSkate • NCCP Level 3 theory or Intro. to Competition Part A and B 	5 credits per day 2.5 credits for half-day	⇒ 6 hours instruction minimum ⇒ 3 hours instruction minimum	<ul style="list-style-type: none"> • Signature of clinic leader/mentor/ course conductor (activity leader) AND • Letter of completion from Section or National, or • Copy of CAC card with completed requirement

<ul style="list-style-type: none"> NCCP Practical (Level 1, ISPC, or 3) 	5 credits	<ul style="list-style-type: none"> Successful completion 	<ul style="list-style-type: none"> Confirmation letter from Section (Level 1, ISPC), National (Level 3)
Eligible Activities	Credit Value	Requirements	Verification
<p>Conventions/Workshops</p> <ul style="list-style-type: none"> National ACGM Section AGM CAC conference (Sport Leadership Conference) PSA conference 	<p>5 credits per full day 2.5 credits per half-day</p>	<ul style="list-style-type: none"> Maximum credits per year: <ul style="list-style-type: none"> National ACGM: 15 Section AGM: 5 CAC conference: 10 PSA conference: 10 	<ul style="list-style-type: none"> Signature of clinic leader/ mentor/ course conductor (activity leader)
<p>Mentoring (on-ice with a current Skate Canada Professional Coaching Member)</p>	2 credits	<ul style="list-style-type: none"> 2 credits for every 3 hours of on-ice and off-ice mentoring 20 credits (30 hours) maximum per cycle 	<ul style="list-style-type: none"> Signature of mentor. <i>Mentor must have higher NCCP Level than the coach (If the coach is learning a different discipline, then the mentor that is teaching that discipline must have at least the same certification level as the coach.)</i> Signature of Club President or Head Coach
<p>University/College program or course:</p> <ul style="list-style-type: none"> Psychology, Physiology, Medicine/sports medicine, Nutrition, Business, Teaching/coaching, Sport administration, Dance/movement/theatre National Coaching Institute courses 	15 credits per course	<ul style="list-style-type: none"> Course must be completed and passed. Correspondence and internet courses qualify 	<ul style="list-style-type: none"> Letter from institution confirming successful completion or transcript indicating successful completion.
<p>Volunteering on a Skate Canada committee in a coaching role</p>	5 credits per season	<ul style="list-style-type: none"> May be Club, Region, Section or National level. Must be a full season commitment. 	<ul style="list-style-type: none"> Signature of committee chair (For Committee Chair obtain signature of Board Chair at respective level)

Eligible Activities	Credit Value	Requirements	Verification
Coach information meetings	1 credit	<ul style="list-style-type: none"> • Must be at Section level or higher. • Must be minimum one hour in length. 	<ul style="list-style-type: none"> • Signature of meeting chair/ leader
Leadership Activities	Credit Value	Requirements	Verification
Seminar or clinic instructor (club, Section, National, ISU) <ul style="list-style-type: none"> • Technical/Sport science • Fitness/conditioning, nutrition • Dance/movement/theatre • Skating philosophy/strategy/ planning 	5 credits per day 2.5 credits for half-day	<ul style="list-style-type: none"> • 10 credits maximum per seminar • Must be for skaters, coaches and/or volunteers • Paid or volunteer 	<ul style="list-style-type: none"> • Signature of seminar host or Club President, Skating School Director or • Signature of Section or National Office representative
<ul style="list-style-type: none"> • Club programming/ administration, planning 	1 credit per hour	<ul style="list-style-type: none"> • 10 credits maximum per year <ul style="list-style-type: none"> • Paid or volunteer 	<ul style="list-style-type: none"> • Signature of Club President or Skating School Director
NCCP Technical course conductor	5 credits per day 2.5 credits for half-day	<ul style="list-style-type: none"> • 10 credits maximum per course 	<ul style="list-style-type: none"> • Signature of Section Course Administrator
Canada Winter Games or Provincial Winter Games Team Coach	1 credit per day	<ul style="list-style-type: none"> • 10 credits maximum per Games 	<ul style="list-style-type: none"> • Signature of Section Representative
Acting as a Mentor Coach	2 credits	<ul style="list-style-type: none"> • 2 credits for every 3 hours of on-ice and off-ice mentoring to qualify • 10 credits maximum per 2-year cycle 	<ul style="list-style-type: none"> • Signature of Club President or Skating School Director • <i>Mentor must have higher NCCP Level than the coach (If the coach is learning a different discipline, then the mentor that is teaching that discipline must have at least the same certification level as the coach.)</i>
Conducting Parent Information Sessions at a Skate Canada Member Club	1 credit	<ul style="list-style-type: none"> • Must be minimum 1 hour in length 	<ul style="list-style-type: none"> • Signature of Club President or Skating School Director
Conducting Program Assistant Training for CanSkate	1 credit	<ul style="list-style-type: none"> • 1 credit per 1 hour of training • 5 credits maximum per year 	<ul style="list-style-type: none"> • Signature of Club President or Skating School Director