|  |  |
| --- | --- |
| **Competition:** |  |
| **Technical Representative:** |  | **Email:** |  |
| **Chief Data Specialist:** |  | **Email:** |  |
| **Host Committee Chairman:** |  | **Email:** |  |
| **Location:** |  | **Dates:** |  |

Ice Surface Notes

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Rink 1** | **Rink 2** | **Rink 3** |
| **Size** |  |  |  |
| **Ice Quality** |  |  |  |
| **Resurfacing** |  |  |  |
| **Lighting** |  |  |  |
| **Ice Temperature** |  |  |  |
| **Internet Access** |  |  |  |
| **Heating** |  |  |  |

Organization Notes

|  |  |
| --- | --- |
| **Event Timing*** **Did events run behind or ahead due to TIMING?**
 |  |
| **Accommodations** |  |
| **On-site Transportation** |  |
| **Meal Arrangements** |  |
| **Music** |  |
| **Communications in the arena** |  |
| **Volunteers** * **Dressing Room Attendants**
* **Ice Patchers**
* **Timers**
* **Runners**
* **Registration**
 |  |
| **Officials’ Stand/Officials’ Room** |  |
| **Coach/Volunteer Lounges** |  |
| **Data Specialists Room/Photocopier Access** |  |
| **Audience Viewing Area** |  |
| **Officials’ Gifts** |  |
| **Other Facilities** |  |

Officials Notes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Judge/Ref** | **TC** | **TS/ATS** | **DIO/VRO** |
| **Number of officials used** |  |  |  |  |
| **Highest qualification required** |  |  |  |  |
| **Was this enough officials?** |  |  |  |  |
| **If NO, how many more or less would be required?** |  |  |  |  |
| **Were all officials on time for their events?** |  |  |  |  |
| **Were all officials competent at their level?** |  |  |  |  |
| **Did any officials ask to change or drop events on site?** |  |  |  |  |

*Please include any sensitive information regarding individual officials in a separate document to Pat Mayne & Dawn Williams*

Organization Notes

|  |  |
| --- | --- |
| **Technical Representative notes** |  |
| **Chief Data Specialist notes** |  |
| **Host Committee notes** |  |
| **Other notes** |  |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Tech Rep Name/Signature |  | Date Completed |

**Please send a copy of the completed report to:**

|  |  |
| --- | --- |
| Dawn Williams | dawnnwilliams@telus.net |
| Pat Mayne | patmayne1@hotmail.com |
| Janice Hunter  | janicedhunter@gmail.com |
| Sharon Dahl | sharondahlis@gmail.com |
| Ethan Swinburnson | ethanswin@gmail.com |
| Competition LOC Chair | Email can be found in competition announcement |