To be completed by the Chief Data Specialist with input as necessary from Computer Data Specialist. Please be as complete as possible as information provided may be used to enhance delivery of future events.

|  |  |
| --- | --- |
| Event: |   |
| Location: |   |
| Dates: |   |
| Competition host: |   |
| Chief Data Specialist Name: |   |
| Chief Data Specialist Qualification: |   |
| Technical Representative:  |   |

|  |  |  |  |
| --- | --- | --- | --- |
| Category types | Disciplines | # of categories | # of competitors |
| CPC |   |   |   |
| Assess to Standard |   |   |   |
| Standard with Ranking |   |   |   |
| Totals |   |   |   |

## Prior to start of Event

|  |
| --- |
| Please provide any helpful comment regarding in advance planning of this event |
|   |

## During the Event

|  |
| --- |
| Please provide any comment regarding execution of this event |
|   |

## Assessment of assigned Data Specialists

Please use ratings of Excellent, Good, Development Recommended, and Not Applicable. Please also provide comments to inform ratings where needed.

|  |  |  |
| --- | --- | --- |
| **Lead Computer Data Specialist****Name:**   | **Rating**  | **Comments** |
| **Level of qualification:**   |
| Knowledge of rules |   |   |
| Event database set-up |   |   |
| Officials panel set-up |   |   |
| Data Room required tasks |   |   |
| Accuracy |   |   |
| Interpersonal skills |   |   |
| Willingness to accept direction and work effectively as a member of a team  |   |   |
| Overall comments:  |
| **Name:**   | **Rating**  | **Comments** |
| **Level of qualification:**   |
| Knowledge of rules |   |   |
| Officials panel set-up |   |   |
| Event Controller – regular event management on panel |   |   |
| Event Controller – troubleshooting on panel |   |   |
| Data Room required tasks |   |   |
| Accuracy |   |   |
| Interpersonal skills |   |   |
| Willingness to accept direction and work effectively as a member of a team  |   |   |
| Overall comments:  |
| **Name:**   | **Rating**  | **Comments** |
| **Level of qualification:**   |
| Knowledge of rules |   |   |
| Officials panel set-up |   |   |
| Event Controller – regular event management on panel |   |   |
| Event Controller – troubleshooting on panel |   |   |
| Data Room required tasks |   |   |
| Accuracy |   |   |
| Interpersonal skills |   |   |
| Willingness to accept direction and work effectively as a member of a team  |   |   |
| Overall comments:  |
| **Name:**   | **Rating**  | **Comments** |
| **Level of qualification:**   |
| Knowledge of Rules |   |   |
| Officials panel set-up |   |   |
| Event Controller – regular event management on panel |   |   |
| Event Controller – troubleshooting on panel |   |   |
| Data Room required tasks |   |   |
| Accuracy |   |   |
| Interpersonal skills |   |   |
| Willingness to accept direction and work effectively as a member of a team  |   |   |
| Overall comments:  |
| **Name:**   | **Rating**  | **Comments** |
| **Level of qualification:**   |
| Knowledge of Rules |   |   |
| Officials panel set-up |   |   |
| Event Controller – regular event management on panel |   |   |
| Event Controller – troubleshooting on panel |   |   |
| Data Room required tasks |   |   |
| Accuracy |   |   |
| Interpersonal skills |   |   |
| Willingness to accept direction and work effectively as a member of a team  |   |   |
| Overall comments:  |
| **Name:**   | **Rating**  | **Comments** |
| **Level of qualification:**   |
| Knowledge of Rules |   |   |
| Officials panel set-up |   |   |
| Event Controller – regular event management on panel |   |   |
| Event Controller – troubleshooting on panel |   |   |
| Data Room required tasks |   |   |
| Accuracy |   |   |
| Interpersonal skills |   |   |
| Willingness to accept direction and work effectively as a member of a team  |   |   |
| Overall comments:  |
| **Name:**   | **Rating**  | **Comments** |
| **Level of qualification:**   |
| Knowledge of rules |   |   |
| Officials panel set-up |   |   |
| Event Controller – regular event management on panel |   |   |
| Event Controller – troubleshooting on panel |   |   |
| Data Room required tasks |   |   |
| Accuracy |   |   |
| Interpersonal skills |   |   |
| Willingness to accept direction and work effectively as a member of a team  |   |   |
| Overall comments:  |
| **Name:**   | **Rating**  | **Comments** |
| **Level of qualification:**   |
| Knowledge of Rules |   |   |
| Officials panel set-up |   |   |
| Event Controller – regular event management on panel |   |   |
| Event Controller – troubleshooting on panel |   |   |
| Data Room required tasks |   |   |
| Accuracy |   |   |
| Interpersonal skills |   |   |
| Willingness to accept direction and work effectively as a member of a team  |   |   |
| Overall comments:  |

|  |  |
| --- | --- |
| Additional comments for future events |   |

|  |  |
| --- | --- |
| Chief Data Specialist’s Signature | Date:  |
| Computer Data Specialist’s Signature | Date:  |