

Data Specialist Promotion to Level II or III – Computer DS- Assessment Rubric

Criteria	Meets Expectations Competent	Needs Improvement	Not Competent for Promotion
1. Technical Knowledge & Skills			
Knowledge of Computer Data Specialist duties	The DS has a fundamental understanding of duties of the Computer DS.	The DS has a basic understanding of the duties of the Computer DS however, lacks the ability to fully understand how they are to be executed in some cases.	The DS lacks a basic understanding of the duties of the Computer DS.
Knowledge of appropriate rules and technical requirements	The DS has a fundamental understanding of the relevant rules and how they apply in all cases.	The DS understands the relevant rules, however lacks the ability to fully understand how they apply in all cases.	The DS lacks a basic understanding of the relevant rules.
Ability to update scoring equipment with latest versions of CSS and LTS prior to competition	The DS was able to successfully update all scoring equipment prior to start of the competition.	The DS was able to mostly update all scoring equipment prior to start of the competition.	The DS was unable to update all scoring equipment prior to start of the competition.
Ability to set-up and test scoring equipment	The DS was able to set-up and test all scoring equipment prior to the start of the competition.	The DS was mostly to set-up and test all scoring equipment prior to the start of the competition.	The DS was unable to set-up and test all scoring equipment prior to the start of the competition.
Ability to manage data base during competition	The DS was able to manage the data base during the competition.	The DS was mostly able to manage the data base during the competition.	The DS was unable to manage the data base during the competition.
Ability to operate and troubleshoot scoring system during competition	The DS was able to operate and troubleshoot scoring system during the competition.	The DS was mostly able to operate and troubleshoot scoring system during the competition.	The DS was unable to operate and troubleshoot scoring system during the competition.
2. Communications			
	The DS fulfilled all expectations as included on assessment sheet.	The DS mostly fulfilled all expectations as included on assessment sheet.	The DS was unable to fulfill the items as included on assessment sheet.
3. Deportment			
	The DS fulfilled all expectations as included on assessment sheet.	The DS mostly fulfilled all expectations as included on assessment sheet.	The DS was unable to fulfill the items as included on assessment sheet.